

Trans and Gender Diverse Sex Worker Representative Position Description

POSITION OBJECTIVE

To act as the Trans and Gender Diverse Sex Worker Representative, representing Scarlet Alliance aims and objectives and issues for trans and gender diverse sex workers.

KEY CRITERIA (Qualifications, Experience, Skills and Abilities):

- Sex work experience
- Self identify as a trans or gender diverse sex worker (*noting that this role is specifically for trans and gender diverse sex workers who were assigned male at birth*)
- Have a sound knowledge of national sex worker issues and Scarlet Alliance policies
- Have an understanding of the diversity of the trans and gender diverse community and an appreciation of self identification
- Interest in the sex worker rights movement in Australia and an understanding of issues affecting sex worker communities
- Interest in the trans and gender diverse rights movement in Australia and an understanding of issues affecting trans and gender diverse communities
- Knowledge or willingness to gain knowledge in Trans and gender diverse sex work issues in Australia and across a variety of sex work environments

The Trans and Gender Diverse Representative will be expected to:

- Attend a 2 day orientation meeting in Sydney (most likely in December) and an additional 1-2 day face to face in Sydney later in the elected term
- Attend regular Spokespeople and Representatives teleconferences (times and frequency determined by the Vice President in consultation with Spokespeople and Representatives, minimum of once every two months)
- Attend National Forum (4 days in November)
- Actively monitor the trans@scarletalliance.org.au email account (at least weekly)

Furthermore, it is within the delegation and scope of the role to:

- Represent Scarlet Alliance at conferences, workshops and forum
- Write abstracts, articles and speeches for conferences and publications
- Convene working parties around relevant issues

- Conduct delegated media interviews and other media roles when delegated/approved by the Scarlet Alliance Executive
- Maintain a Trans and Gender Diverse Sex Worker E-list
- Provide updates and changes on trans and gender diverse sex worker issues to the Scarlet List and website (www.scarletalliance.org.au)
- Update and maintain the trans@scarletalliance.org.au email account

Note: All duties conducted are to be guided by the Scarlet Alliance Strategic Plan (Link at end of Position Description)

PRIMARY RESPONSIBILITIES

- Provide advice to Scarlet Alliance and its membership on the issues effecting trans and gender diverse sex workers in Australia
- Post contact details on the Scarlet Alliance website www.scarletalliance.org.au
- Moderate the trans and gender diverse sex worker Scarlet Alliance E-list
- Liaise with Trans and gender diverse sex worker outreach positions in sex work projects/ organisations to identify issues for trans and gender diverse workers across Australia
- Maintain contact with trans and gender diverse organisations and promote sex worker inclusivity and acceptance
- Promote trans and gender diverse sex workers' contribution and participation in Scarlet Alliance.
- Develop an annual work plan and carryout the work outlined in it.
- Represent Scarlet Alliance, including trans and gender diverse sex workers, promoting Scarlet Alliance's positions and aims on boards, committees and E-lists (decisions on appropriate representation to all committees must be approved by the Scarlet Alliance Executive)

REPORTING STRUCTURE

The Trans and Gender Diverse Sex Worker Representative reports directly to the Scarlet Alliance Executive via the Vice-President.

If you represent Scarlet Alliance on Advisory Boards, Committees, Working Groups or at Conferences a written report is required to be submitted using the template provided in **Appendix 6** of the [Scarlet Alliance Constitution](#). Download directly from <http://www.scarletalliance.org.au/library/appendix6>. Reports must be submitted via email to the Vice President within four (4) weeks. All reports to the Executive Committee are confidential until the Executive approves its release, either to the membership or publicly. This includes the Scarlet E-List, membership or general public.

The elected Representative is also responsible for providing written annual reports and verbal reports as required.

SUPERVISION

The Vice President is the delegated contact point for the Trans and Gender Diverse Sex Worker Representative.

The first face to face meeting is an important opportunity for the Trans and Gender Diverse Sex Worker Representative to meet with the rest of the elected leadership and to participate in Scarlet Alliance orientation training. The meeting also provides a chance for spokespersons and representatives to work with their double along with the Vice President in developing work plans for the coming year.

Throughout the year, teleconferences involving the Vice President, spokespersons and representatives create another platform to enable mentoring and support.

Questions or unresolved problems arising around role and responsibilities of the Trans and Gender Diverse Sex Worker Representative Position should be directed to the Vice President.

APPROVAL PROCESS

Documentation (including abstracts, articles), presentations and workshops are to be provided to the Scarlet Alliance Executive for approval by emailing to the Vice President. A minimum two week turnaround period needs to be allowed for approval. It is important that this minimum two week turnaround period is factored into the Trans and Gender Diverse Sex Worker Representative's work plan to ensure processes are followed and deadlines can be met.

Media representation opportunities, along with an agreed approach, are to be approved by the Scarlet Alliance Executive. When immediate approval is required the CEO should be contacted.

LINKS TO KEY DOCUMENTS

Strategic Plan 2014-2017: http://www.scarletalliance.org.au/library/stratplan_1417

Scarlet Alliance objectives: <http://www.scarletalliance.org.au/object/>

Report Template (constitution appendix 6): <http://www.scarletalliance.org.au/library/appendix6>