

APPENDIX 4:

[As per Scarlet Constitution s. 22 (3)]

VOTING METHOD FOR THE CONDUCT OF ANY BALLOT

The steps involved in nominating for Scarlet representation on advisory boards, committees, conferences, and the Executive of Scarlet will be as follows:

1. Notice is sent by the Secretary to all Scarlet members calling for nominations within a specified timeframe. The call for nominations will include details of duty statement/roles and responsibilities of a Scarlet representative.
2. In the event of there being the same number of nominee/s as positions to be filled, the nominee/s will be declared as endorsed.
- 3a. If there are more nominees than the number of positions to be filled a ballot will be conducted as described below.

3b. CONDUCT OF BALLOT:

- (i) The Returning Officer will send ballot papers to members listing the names of candidates available to choose from, in the agreed format (eg. email, fax, etc.)
 - (ii) Voting delegates will place the number one (1) next to their most favoured candidate, continuing to number the boxes in their order of preference until all boxes have a number next to them.
 - (iii) Those candidates with the greatest number of votes will be declared elected.
 - (iv) In the event of there being an equality of votes, preferences will be distributed in the following manner. The candidate with the least number of votes gets excluded from the count and their votes (i.e preferences) are distributed to the next preferred candidate. This procedure is followed until all votes are exhausted and a candidate attains a majority of votes.
4. If a nomination form has been received and not signed by both the nominated person and two members of that person's Management Committee, that nomination form will be seen to be invalid.

NOTE: Names of persons, their curriculum vitae and nominating member organisation will accompany voting forms.